

**MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
BOARD OF TRUSTEES
September 6, 2006**

Members present: Behm, Blair-Broeker, Deaver, Richardson (on speakerphone), Seymour. Staff: Anderson, Groskurth, Dargan, Kayser.

1. Meeting was called to order by President Deaver.
2. **MOTION:** (Behm, Seymour) to approve the agenda as presented. Passed.
3. **MOTION:** (Seymour, Richardson) to approve the August 2006 meeting minutes as presented. Passed.
4. Communications from the Officers: none.
5. **MOTION:** (Behm, Seymour) to approve the final September 2006 library bills as presented. Passed.
MOTION: (Seymour, Blair-Broeker) to approve the Investment Fund bills as presented. Passed.
6. Usage Report: reviewed & filed.
7. Director's Report:
 - A. Informational Update
 1. Groskurth contacted all council members after the staffing analysis presentation to see if more information was needed and consensus was that questions had been addressed.
 2. Currently, the Cedar Falls Public Library is part of a consortium of area libraries (known as the Big Pipe) that receive discounted Internet access through the ICN. Bandwidth & increased costs have become issues and Waterloo Public Library recently left the consortium, which will further increase costs to remaining members. Dargan has been working with Cedar Falls Utilities to determine if migrating to a CFU Internet connection would give us better service and save money. The \$1500 installation fee could be covered with remaining Infrastructure funds. A side-by-side comparison document was distributed and discussed.
 3. Miscellaneous: Courtesy notices have been implemented on the circulation system. Several days before items are due, patrons (that have provided an e-mail address) will receive an e-mail notification that items checked out to them will be coming due soon.
 - B. Reports from Department Heads
 1. Public Services: On October 30, Scott Cawelti will present a program about the Mark family murders that took place in Cedar Falls in 1975. Cawelti, author & professor at UNI, has researched and written extensively on this topic.
 2. Youth: no report.
 3. Tech Systems: previously discussed Internet connection migration; will implement upgrades to Pharos system as well as network security system.
 - C. Referred for Board Action:
 1. Reviewed shared Technical Systems Librarian contract.
MOTION: (Behm, Seymour) to approve the Technical Systems Librarian contract as presented. Passed.
 2. Reviewed modified personnel policies.
MOTION: (Seymour, Behm) to approve modified personnel policies as presented. Passed.

3. Internet Access (previously discussed).

MOTION: (Seymour, Behm) to approve migrating Internet connection to Cedar Falls Utilities.
Passed.

8. Committee Reports:

- A. Friends of the Library have not yet met this month. Last month FOTL board approved utilizing a portion of their special funds to purchase display items for the library which will help when rearranging the Young Adult area and promotion of events & materials.
- B. Finance: no report, discussed that it is time to readdress the levy resolution language issue.
- C. Personnel: no report.

9. Unfinished Business: Distributed plans and a cover memo outlining use of various pieces of the old library capitals and façade. Three areas will benefit from reusing these pieces. A bike rack will incorporate some urns, a bench along the State Street side of the library and two benches between the building and the Adele Davis sign will utilize existing bench bases & library capitals. Seymour offered to coordinate efforts between the Parks Department, the mason contacted by Doug Beed and also to relay plans to Rosemary Beach. It was noted that the board previously approved up to \$200 for this project, if needed.

MOTION: (Behm, Blair-Broecker) to approve the three plans as presented for utilizing various pieces from the old library building. Passed.

10. New Business: none.

11: **MOTION:** (Seymour, Behm) to adjourn. Passed.

Respectfully submitted,

Carol Kayser
Secretary Pro-Tem