

**MINUTES**  
**CEDAR FALLS PUBLIC LIBRARY (CFPL)**  
**BOARD OF TRUSTEES**  
**May 3, 2006**

Members present: Behm, Blair-Broeker, Deaver, Luze, Pfalzgraf, Richardson Staff: Anderson, Dargan, Groskurth, Kayser. Guest: Gretchen R., UNI graduate student.

1. Meeting was called to order by President Behm.
2. **MOTION:** (Pfalzgraf, Deaver) to approve the agenda as presented. Passed.
3. **MOTION:** (Richardson, Blair-Broeker) to approve the April 2006 meeting minutes with noted corrections in Item 3 substituting "were collected" for "will be collected" in the two paragraphs. Passed.
4. Communications from the Officers: Behm reported that we received an official job acceptance letter from Groskurth which will be filed. Also, noted that will need a nominating committee to prepare a slate of officers for FY07. Beed, Blair-Broeker, Luze will serve on this committee.
5. **MOTION:** (Pfalzgraf, Deaver) to approve the May library bills noting that the vendor "North Liberty Community Library" should be changed to "Iowa Library Association". Passed.  
  
**MOTION:** (Deaver, Blair-Broeker) to approve the Investment Fund bills as presented. Passed.
6. Usage Report: Expanded library card statistics are now being posted with board documents.
7. Director's Report:
  - A. Informational Update.
    1. No information about salary increases is available yet. City is still waiting for information from unions to complete the matrix formulas.
    2. Distributed updated FY07 budget information for Levy and General Fund. Reviewed various line item changes and discussed amendments.
    3. Levy resolution has not yet been approved by the library board. More information to come during Finance Committee discussion.
    4. Russ Curtis, Cedar Falls Civic Foundation was not available for the July 5<sup>th</sup> board meeting. It was suggested that the date of the July board meeting be delayed until the following Wednesday, July 12<sup>th</sup>.

**MOTION:** (Richardson, Pfalzgraf) to change the date of the July Library Board Meeting to Wednesday, July 12, 2006.

It was noted that Cable Channel 15 feed with the incorrect board meeting start time was due to a programming problem. Staff planned to contact vendor to correct problem.

5. Miscellaneous:
  - a. A joint staff in-service is being planned for Friday, August 11 at the Cedar Falls Public Library. Roy Kenagy has been contacted to present. Will put approval to close on next month's agenda.
  - b. The State Attorney General has not yet provided a written opinion on the original levy language but did submit their apology for the delay.
  - c. Custodial staff hours have changed and they are now working from around 5-11 AM. Noisy tasks will be completed prior to opening at 9 AM. Staff are also working on a schedule for building maintenance, especially infrequent tasks such as outside window washing, carpet cleaning, painting, etc.
  - d. Viking Pump has offered a \$5,000 donation for collection development for core or classic materials.

- B. Reports from Department Heads
  - 1. Public Services: no report.
  - 2. Youth:
    - a. Nangle introduced Gretchen R., a UNI graduate student who will be doing a 30 hour practicum at both Waterloo and Cedar Falls Public Libraries.
    - b. The Cedar Valley's Youth Read project was fabulous this year. The committee is working on evaluations, thank you notes, as well as plans for next year. Troyce Vich has offered to work on fundraising for future CVYR projects since grants may not always be available.
    - c. Summer program theme is "Amoeba to Zebra" and there may be visiting critters in the youth department this summer.
    - d. Books & Brunch was very successful, especially in the Cedar Falls school. Project has generated interest statewide.
  - 3. Tech Systems: Power problems have all been addressed. Dargan will attend a workshop on Changes in Reference as well as the Innovative Users Group conference.
- C. Referred for Board Action: none.
- 8. Committee Reports:
  - A. Friends of the Library (FOTL): Annual meeting was held in April. Three new FOTL board members: Jim Day, Nell Wilson, Patty Achey-Cutts. FOTL will have a booth at College Hill Arts Festival and Sturgis Falls. FOTL membership of board & staff is nearing 100%.
  - B. Finance: Reviewed draft of the City's resolution language. Committee is still working on board resolution language. May have draft to review at next meeting. Will also invite Russ Curtis, Cedar Falls Civic Foundation to the July board meeting to give an overview of the library accounts.
  - C. Personnel: no report.
- 9. Unfinished Business: none.
- 10. New Business: none.
- 11: **MOTION**: (Deaver, Pfalzgraf) to adjourn. Passed.

Respectfully submitted,

Carol Kayser  
Secretary Pro-Tem