

CEDAR FALLS PUBLIC LIBRARY
MEETING
BOARD OF TRUSTEES
July 3, 2002
Sarah Dayton Room

1. Meeting called to order by President Kollasch.
Board Present: Beed, Behm, Jones, Kollasch, Luze. Staff: Johnson, Anderson, Kayser.
2. **MOTION:** (Jones, Behm) to approve the agenda. Passed.
3. **MOTION:** (Luze, Jones) to approve the June minutes. Passed.
4. Communications from the Officers: none. Johnson shared a thank-you note from past-member Alvira Morris.
5. **MOTION:** (Jones, Behm) to approve the additional June bills as presented. Passed.
6. Director's Report:
 - A. Informational Update
 1. The State Library is no longer subsidizing access to the Electric Library on-line database. Partial funding is available for libraries to subscribe to EBSCOhost which is also an on-line, full-text, searchable, reference database that will allow remote access to our library card holders from their homes. This is the same product most public schools offer to students but without remote/home access capabilities. Waterloo and Cedar Falls Public Libraries will realize a discount by sharing the costs for this resource. Training sessions will be scheduled for staff and we will need to promote this resource through the schools and to the community.
 2. Due to lack of donations, the airport library project has been discontinued.
 3. Johnson reported that an article by Anders Dahlgren, our library building consultant, indicated that having coffee shops in library was just a trend and that those areas are now unusable "dark spaces" in buildings where they did not succeed.
 4. Johnson will be on vacation from July 9-16 and again from July 27-August 9. Therefore, after discussion, it was decided to cancel the August 7 Board meeting. Members will be sent bills and canvassed for approval.
 5. The library building project contractor, Mike Christason of Prairie Construction, met with Johnson and members of the ad hoc Building Committee.
 6. Nangle received a \$5,000 grant from the Cedar Valley's Promise for our Traveling Tales project. These funds are part of the state funded "Every Child Reads" program.
 7. Miscellaneous: Johnson commented on Christie Vilack's visit on Tuesday, July 2. Vilsack noted that we offer a very creative Summer Library Program.
 - B. Referred for Board Action:
 1. Reviewed final draft of Addendum to Internet and Acceptable Use Policy that was sent to Board members in June. This policy will comply with the Children's Internet Protection Act (CIPA) which ensures that we will continue to receive the Universal Service discount for Internet connectivity.

MOTION: (Behm, Luze) to accept the draft of the Addendum to Internet and Acceptable Use Policy as presented. Passed.

2. Reviewed and discussed Status of FY02 Goals. Johnson noted that the CartWheelers should be added to status of Goal 1. A. Also, two objectives need to be added to FY03 Goal II. Item E. should read "Participate in monthly job conferences during the building process." and Item F. should read "Staff begin to develop a critical path schedule for move to new building."

MOTION: (Jones, Behm) to approve the Goals & Objectives documents as revised.
Passed.

3. Johnson reported that Waterloo Public Library management and union members have agreed to a 2% salary increase on 7/1/02 with an additional 2% increase on 1/1/03. To simplify the shared director contract, Johnson is willing to accept a 3% increase for the entire FY03 and the WPL Board has agreed to this compromise.

MOTION: (Behm, Beed) to recommend a 3% salary increase for the Library Director for FY03. Passed.

7. Committee Reports:

A. Building Project Update:

1. The Ad Hoc Campaign committee reported that the Steering Committee members are enthusiastically continuing their solicitations of potential donors. Revised contributions and pledges are at 60% of our goal.
2. Building Committee reported that the groundbreaking ceremony was an extreme success. The Community Center is relocating to the building on 5th and Washington Streets during the construction. Copies of the post bid summary were not available for review and discussion.

8. Unfinished Business: none.

9. New Business: none.

10. **MOTION:** (Jones, Behm) to adjourn. Passed.

Respectfully submitted,

Carol Kayser
Secretary, Pro-Tem