

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
BOARD OF TRUSTEES
June 7, 2006

Members present: Beed, Behm, Blair-Broeker, Deaver, Gasser, Luze, Pfalzgraf, Seymour. Staff: Anderson, Groskurth, Kayser, Nangle.

1. Meeting was called to order by President Behm.
2. **MOTION:** (Blair-Broeker, Seymour) to approve the agenda as presented. Passed.
3. **MOTION:** (Luze, Gasser) to approve the May 2006 meeting minutes as presented. Passed.
4. Communications from the Officers: none.
5. **MOTION:** (Beed, Seymour) to approve the June library bills as presented. Passed.
MOTION: (Seymour, Pfalzgraf) to approve the Investment Fund bills as presented. Passed.
6. Usage Report: reviewed & filed.
7. Special Order of Business: Election of Officers. The nominating committee met and has recommended the slate of officers for FY07 be: President, Dave Deaver; Vice-President, Doug Beed; Secretary, Elaine Pfalzgraf.
MOTION: (Seymour, Gasser) to accept the slate of officers as submitted. Passed.
MOTION: (Beed, Gasser) to dispense with the written ballot and hold a voice vote. Passed.
MOTION: (Blair-Broeker, Seymour) to appoint the slate of officers for FY07 as presented. Passed.
8. Director's Report:
 - A. Informational Update.
 1. The adjusted minimum & maximum amounts for employee pay bands will be submitted to City Council for approval. Waterloo Public Library (WPL) board approved a 3% increase for Technical Systems Librarian which is a shared position. CFPL reimburses WPL for 40% of the costs and this increase had been anticipated when planning the FY07 budget. Shared Youth Librarian's performance evaluation had not been completed but a 3% salary increase for FY07 was also recommended for this position by WPL board.
 2. Finance Committee has prepared a rough draft of the levy resolution language which has been submitted to City staff for further review.
 3. Russ Curtis, Cedar Falls Civic Foundation, will be able to attend the July 12th board meeting to give an overview of the library foundation fund accounts.
 4. Reviewed a previously distributed draft of the Public Access Computer policy. Will add to next month's agenda for board approval.
 5. Miscellaneous:
 - a. Judi Cutler informed Groskurth that there will be a fundraising effort on Jun 16 to permanently retain the sculpture, Drop Leaf Chicken.
 - b. Groskurth reported on an incident with a disruptive patron that had to be escorted off the premises by police officers. This patron has been banned from the library.
 - c. Board member reappointments will be on the City Council agenda for June 12th. Blair-Broeker, Gasser & Luze have agreed to serve another term pending approved.
 - B. Reports from Department Heads
 1. Public Services: Anderson gave an overview of the Reference Services workshop she attended which noted trends that would add more value to reference services.

2. Youth:
 - a. The Young Adult Summer Library Program registration started June 5th and the Youth Department will start June 12th. We hope to have snakes & other reptiles on display throughout the program. Volunteers are needed to help sew the donated neckties that will be used for a craft project during the program.
 - b. Nangle received a letter from the practicum student, Gretchen, who noted that her time here and at WPL was good experience.
3. Tech Systems: no report.
- C. Referred for Board Action:
 1. Roy Kenagy as agreed to present at the joint staff in-service on August 11. The event will be held at CFPL.

MOTION: (Gasser, Blair-Broeker) to close the library on Friday, August 11, 2006 for a staff in-service. Passed.

2. Discussed recommended salary increase for shared youth librarian position.

MOTION: (Pfalzgraf, Gasser) to approve a 3% salary increase in FY07 for the shared youth librarian. Passed.

9. Committee Reports:
 - A. Blair-Broeker reported that the Friends of the Library (FOTL) will meet on June 8th. Volunteers will set-up booths at Sturgis Falls and College Hill Arts Festival with informational brochures and will also sell books from the Book Nook.
 - B. Finance committee met and has submitted a revised levy language resolution to City staff for further review. Also, Russ Curtis will provide an update on the foundation funds at the next board meeting.
 - C. Personnel: previously discussed under Referred for Board Action.
10. Unfinished Business: none.
11. New Business: Seymour distributed updated correspondence concerning the use of the old library column caps that are in storage. Previously, the board had suggested that the caps be used as legs for benches that might be placed near the flag pole. It has since been noted that the space is not really adequate for this type of bench. Various locations and uses were discussed. It was also discussed that these items might be donated to the Cedar Falls Historical Society. Beed offered to take measurements of the caps and various sites that were suggested to help generate ideas and will report at the next board meeting.

12: **MOTION:** (Beed, Luze) to adjourn. Passed.

Respectfully submitted,

Carol Kayser
Secretary Pro-Tem